



Architectural Control Committee Request Form

View all Rules and Architectural Guidelines at www.thegatesatsavannahquarters.com

Submit to: savannah@sentrymgt.com

1. COMPLETE THE BELOW SECTIONS

Homeowner Name _____
 Property Address _____
 Phone _____ Email _____
 Contractor's Name _____ Phone _____
 Address _____ Email _____
 Estimated Start Date _____ Estimated Completion Date _____

2. SELECT THE ADDITION OR MODIFICATION (check all that apply)

<input type="checkbox"/> Deck	<input type="checkbox"/> Garage Addition	<input type="checkbox"/> Painting House	<input type="checkbox"/> Recreational Equipment	<input type="checkbox"/> Solar Panels
<input type="checkbox"/> Dog House	<input type="checkbox"/> Greenhouse	<input type="checkbox"/> Painting Door/Shutters	<input type="checkbox"/> Retaining Wall	<input type="checkbox"/> Swimming Pool (In-Ground)
<input type="checkbox"/> Drainage	<input type="checkbox"/> Hot Tub	<input type="checkbox"/> Patio Cover/ Enclosure	<input type="checkbox"/> Satellite Dish/Antenna	<input type="checkbox"/> Tree Removal
<input type="checkbox"/> Fencing	<input type="checkbox"/> Landscaping	<input type="checkbox"/> Patio Slab	<input type="checkbox"/> Shed	<input type="checkbox"/> Other _____

3. DESCRIBE IN DETAIL THE ADDITION OR MODIFICATION AND LOCATION ON THE PROPERTY

(i.e., replacing a roof, landscape changes, repainting the exterior, fence installation, shed, satellite, solar, driveway or sidewalk changes, etc.)

For exterior painting, list your colors and neighboring colors below: (if unsure contact the board)

Current Facade Color _____ Left _____ Right _____ Across the Street _____

Requested Choices (Review Approved Colors on the community website. Samples are available upon request)

Facade Color _____ Door & Shutter _____ Door Only _____ Trim _____

4. TERMS AND CONDITIONS

I HEREBY UNDERSTAND AND AGREE TO THE FOLLOWING CONDITIONS:

1. **Application Fee** - Submit a check payable to The Gates at Savannah Quarters, POA, for **\$25**, with your application.
2. **No work will begin until written approval is received from the ACC.** I have 60 days from the approval date to complete the project. If not completed within 60 days, then I will need to reapply for approval.
3. All work will be done quickly once commenced and done professionally by a licensed contractor or myself, and I will ensure there is no interference and inconvenience to other residents.
4. Additions, Modifications, and Structural changes are subject to final inspection.
5. Any Variation from the original request must be resubmitted and approved before proceeding.
6. I assume all liability for any damages to other lots or common areas that may result from this project.
7. I'm responsible for all persons, agents, contractors, subcontractors, and employees connected with this work. Vendors are **not** allowed to put advertisement signs up. Vendors must remove their trash.
8. I am responsible for complying with all applicable federal, state, and local laws, codes, regulations, and requirements in connection with this project. I will obtain any necessary governmental permits and approval for the work.
9. A decision by the Association may take up to 30 days from receipt. I will be notified in writing when the application is either approved or denied. **APPROVALS ARE CONTINGENT ON ASSESSMENTS BEING UP-TO-DATE.**

5. YOUR INITIAL CONFIRMS YOU INCLUDED ALL REQUIRED ITEMS (Failure to include them will result in denial.)

_____ Plat/lot survey with the location of the addition/modification drawn and labeled. (i.e., Drainage, Fence, Retaining Wall, etc.)
 _____ Vendor proposal/estimate showing the dimensions, materials, shape, type, and color to be used
 _____ Drawings/sketches of the plans for items, including their location (i.e., Landscaping, Patio, Shed, etc.)
 _____ Color samples or color pictures/brochures showing examples of the item

Per the Declaration of Covenants, Conditions, and Restrictions and the Association's Rules and Regulations, installation must conform to this approval and the Association's guidelines. My signature indicates these standards will be met and are the homeowner's sole responsibility.

Homeowner's Signature _____ Date _____